



CHILDREN'S AND WOMEN'S HOSPITALS MEDICAL  
AND ALLIED STAFF ENGAGEMENT SOCIETY

# BC CHILDREN'S & WOMEN'S HOSPITAL MEDICAL STAFF ASSOCIATION & MEDICAL AND ALLIED STAFF ENGAGEMENT SOCIETY

## Global Climate Health Committee

### Terms of Reference

#### ROLE & OBJECTIVES

The goal of the committee is to advocate for global climate health within medical staff roles and practices across the organization. These purposes include, but are not limited to:

- Raise awareness of planetary health issues on campus
- Advise, advocate for, and make recommendations to MSA CW on how we mitigate our impact on global climate Health
- Organize events and resources for all medical staff on climate health issues
- Sponsor and oversee projects that will reduce BCCH's impact on the environment

#### MEMBERSHIP

The Global Climate Health Committee is intended to be representative of the medical staff and will be compromised as follows:

- MSA Executive Board Representative
- Interested Medical Staff Association Members
- Project Manager, Facility Engagement Initiative
- Chairperson: elected by the committee members annually

Committee Chair may invite ad hoc guests to discuss matters related to a specific topic as needed or required.

#### CHAIR

The Chair will serve as the official spokesperson of the MSACW Global Climate Health Committee and will provide leadership to the Committee while ensuring cohesion of direction and purpose. The Chair will facilitate orderly meetings, establish, in advance, meeting schedules and agendas and be responsible for the oversight of the committee.

The chair will be elected annually by the members of the Global Climate Health Committee.

Maximum term for a chair is 2 years.

#### MEETINGS

**Frequency:** The Global Climate Health Committee will meet every 4 to 6 weeks; the exact duration and frequency will be determined as a group and based on the volume of work. With ad hoc meetings, as needed.



**Location:** The meetings will take place either face-to-face or via teleconference as approved by the committee.

**Minutes:** Minutes will be prepared by and will be kept electronically by a designated member or support staff. Minutes are to be distributed to each member of the committee for review and approval in advance of the next meeting.

**Quorum:** Quorum will be achieved by a minimum of 3 Committee members.

**Decisions:** The committee will strive for consensus when making decisions. If consensus cannot be achieved, the committee members must agree on how to deal with the outstanding issue, i.e. vote, continue discussion, table the issue to another meeting or take the issue to the Board of Directors.

If the committee cannot reach a consensus decision on any matter, the decision is approved by a simple majority (50%+1) with quorum present and noted as such for the MSA/MASES Executive Board. The MSA/MASES Executive Board has the final approval on all matters.

**Reporting:** The committee chair shall report to the MSA/MASES Executive Board as needed, and at Executive Board meetings.

## **FUNDING**

### **Member Expenses and Compensation**

The cost of participation on the committee will be paid from the funds provided by MASES. Standard SSC sessional rates will apply. With prior committee approval, additional work done by members outside of meetings up to ten hours total per project will be compensated at the sessional rate. Compensation beyond 10 hours requires approval by the committee.

The chair of the committee will be compensated for up to 3 hours for preparation time per meeting they lead.

## **CONFIDENTIALITY**

On occasion, the committee may possess documentation or information of a confidential nature. Such information shall not be discussed with any person(s) other than the members of the committee without consultation with and agreement of the committee. The information shall be stored with reasonable security measures relative to the sensitivity or potential harm.

## **EXPECTATION**

The Global Climate Health Committee members are expected to meaningfully participate in meetings and to represent and advocate on behalf of the MASES members to the health authority.