

# MEDICAL STAFF ASSOCIATION MEETING & MASES

## Minutes of December 3, 2018

*Privileged & Confidential – For Quality Assurance Purposes Only*

<b>Attendees:</b> 5:00 – 6:00 pm Chan Auditorium	S. Abdulla G. Al Rawahi E. Balaisis V. Barakauskas M. Barker H. Bray K. Bretherick J. Brown K. Buhler J. Bush D. Cabral L. Casey N. Chadha B. Coe J. Copeland D. Courtemanche	Y. Csanyi-Fritz Q. Doan A. Dowling C. Dunham A. Eddy T. Evans J. Freeman J. Friedman N. Froese A. Gagnon H. Gan S. Gandhi D. Goldfarb V. Gunka K. Harris E. Henkelman	F. Hou K. Houghton J. Hukin S. Hynes A. Kakadekar T. Kemp L. Knox L. Knutzen K. Lim W. Mail D. Malherbe A. Matthews J. McDermid Q. Metcalfe A. Miller H. Montazer-Haghighi	E. Moore U. Mulpuri J. Nguyen M. O'Donnell H. Osioviach C. Panagiotopoulos M. Patel O. Popescu J. Potts T. Pressey D. Pugash S. Purkiss W. Rehmus J. Robertson L. Rowat J. Rozmus	R. Salvarinova - Zivkovic L. Sauve C. Senger J. Srigley C. Strahlendorf J. Terry P. Thiessen N. Todd M. Tran L. Tucker J. van Schalkwyk M. Virji L. Wang E. Webber M. Wong H. Woo
<b>Regrets:</b>	J. Arneja B. Baadjes A. Bailey J. Bettinger R. Chan M. Colbourne N. Coll J. Collins S. Davidson	M. De Valence R. Deyell J. Dionne E. Duncan S. Gantt J. Gardiner W. Gibson G. Hendson G. Horvath	D. Human K. Isaac S. Langlois A. Lee C. Li C. Loock J. Ludemann H. Lui J. Mawson	D. McFadden P. Munk W. Norman K. Owusu-Ansah N. Pick J. Rayment E. Reimer J. Richman K. Roland	S. Sanatani R. Rothstein K. Schlade-Bartusiak K. Schultz F. Tessier M. Turner M. Van Allen S. Vercauteren H. Yang L. Zypchen
<b>Guests:</b>	Genesa Greening      Damian Duffy				
<b>Quorum:</b>	Active staff Attendees = 61/397 Total CW Medical Staff = 80		Quorum attained – YES Quorum = 50 Active staff		Total Attendees = 80

Agenda Item	Discussion	Action Item
<b>1.0 CALL TO ORDER &amp; APPROVAL OF MINUTES</b>	The President called the meeting to order at 5:12pm.  Minutes from the previous meeting on September 24, 2018 meeting were accepted as presented. Approved as distributed.  Motion passed: H. Woo and P. Thiessen	Sep 24/18 minutes approved
<b>2.0 STANDING REPORTS</b>	<p><b>2.1 CW President Report</b> <span style="float: right;"><i>S. Wannamaker</i></span></p> <p>S. Wannamaker gave a verbal presentation regarding the status of the current budget, space planning and the Phase 3 plan to move Sunny Hill onto the CW campus.</p> <ul style="list-style-type: none"> <li>▪ Celebrated first anniversary in tech. New facility to provide exceptional for patients and families. Increase in tours across the site, as a result we can have a thoughtful approach to how we tour in tech to minimize disruptions on staff etc.</li> <li>▪ Redevelopment Phase 3 - All going well.</li> <li>▪ Update to finance committee last week. Continue to be on track and on budget. Working weekly with Olsen to minimize construction impact on staff and patients.</li> <li>▪ Key dates – upcoming spring, May 2019, construction and move</li> <li>▪ Sunnyhill construction to complete March 2020 move in May.</li> <li>▪ Single-room Maternity completion in May for construction and move in June.</li> <li>▪ Budget – as of Nov 15 (Period 8 of 15). Children's and Women's consolidated \$9.163 million deficit. Compensation/benefits and costs for supplies related to impact of moving. Drivers in cost for consolidated services including Lab and Pharm costs.</li> <li>▪ Leadership – actively reviewing how to manage spending. PHSa is funded differently than other HA's. PHSa has "Global Funding" budget, allocated to Life support funding. Cardiac, cancer, BC Transplant. Mixed funding for PHSa we are working with government to ensure we have the right funding base moving forward.</li> </ul> <p><i>On behalf of the C&amp;W Executive. Heartfelt thanks for providing exceptional care to our patients. Wishing you and</i></p>	

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your families every happiness and joyful holidays.

Carl Brown notes presented by S. Wannamaker:

- Two key components:
- VP Med Affairs position update to support corporate leadership. Currently preparing a shortlist of candidates for review. Carl will be working with selection panel including MAC Chairs and others to ensure the likelihood to select the best candidate.
- Carla Gregor will be helping to support this initiative going forward and will provide regular updates. Completion of recruitment made by end of March 2019.
- Recognition of Henry Woo to thank him very much for all of his work and best wishes as he completes his term as the MSA President the last 3-years.
- Looks forward to working with Linda as she moves into the president role.

Sending greetings for the holiday season and this has been a remarkable year of accomplishments for CW and best wishes for the season.

### 2.2 CST Update

*A. Gagnon*

- Live with 4 sites, LGH, Squamish, Pemberton, and Whistler
- Difficult, a lot to learn to transition, but going well.
- Next – BC Cancer, Oncology team workflow.
- Biggest change is approach to design from grouping by campus approach to design. The approach that PHC and VGH has put together made us reexamine how to deliver to the rest of our sites.
- Currently, three streams: Acute, Ambulatory and Oncology.
- Moving to five streams – add Pediatrics and Mental Health.
- Increasing the size of our team and to move all together.
- Some hiring and reorg of governance to support this new delivery initiative in particular with specialty pediatrics.
- January and February will have increased demand to support this design.
- BCWH new design will be Ambulatory and NICU. BCCH new design will be mostly specialty pediatrics (medical and surgical).

### 2.3 MAC Chair

*E. Webber*

A report was distributed with the meeting materials.

- MAC chair report
- New appointments and departures as distributed (and shown on screen)

### 2.4 Facility Engagement – MASES

<https://msacw.ca/>

*L. Casey*

- (Slides shown)
- Development of “a Compact”. A Compact is an agreement with medical staff and administration to define in specific terms what the expectations of each other are to work with each other.
- Goal to include both principles and metrics to monitor success.
- Next steps: Small working group 5 to 6 members from med staff and admin teams.
- Create blueprint
- Opportunity for med staff to be involved in the process.
- In early stages, will provide more details re: the ask and involvement and what the opportunity will look like. Will work closely with administration and medical staff on how we will work forward to develop a plan.
- Please contact to Henry Woo or Linda Casey or any members of the executive if you are interested in participating
- Requirement for annual reporting:
  - Complete 3 specific elements by end of March.
  - Discussion with physician engage group and med staff successes, failures, lessons learned. What to accomplish in the next year.
  - Submit strategic goals (3), sub-goals, and use of funds.
  - Need to document closely to secure funding.
- Next year – Compact Development, priorities and planning committee
- New org chart for medical staff and admin for functional needs.

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	<ul style="list-style-type: none"> <li>▪ Other work – communicate better as a medical staff.</li> <li>▪ Pursue engagement focused projects from divisions/departments.</li> <li>▪ Opportunities to participate in the Compact Development starting in the new year.</li> <li>▪ MSA has been funding international electives informally. We decided to have a single source of application and funding and got together with the other groups providing similar service. We are now working jointly with the other funders for applications.</li> <li>▪ If anyone is interested in reviewing applications please contact Laura Sauve if you are interested in reviewing international trainees.</li> </ul> <p><b>2.5 MSA Secretary/Treasurer Report</b> <span style="float: right;"><i>J. Ameja</i></span></p> <p><i>Henry Woo reviewed the slides re: incomes and expenditures on treasurer's behalf.</i></p> <ul style="list-style-type: none"> <li>▪ Motion: Medical staff fees to remain the same next year.</li> <li>▪ Passed: Krishna Mulpuri and Ken Lim</li> </ul> <p><b>2.6 MSA Executive Nominations</b> <span style="float: right;"><i>D. Courtemanche</i></span></p> <ul style="list-style-type: none"> <li>▪ Last official meeting.</li> <li>▪ Sadiq Abdulla as Secretary Treasurer – Anesthetist residents coordinator at BCWH, and quality improvement.</li> <li>▪ Jugpal Arneja for incoming VP – Plastic surgeon, associate chief of surgery for OR, with an MBA from Sauder/</li> <li>▪ Linda Casey for incoming President – Director of complex nutrition at BCCH.</li> <li>▪ Henry Woo becomes the past president.</li> <li>▪ Call for nominations from the floor – nil.</li> <li>▪ Motion for nominations be closed passed - Karen Buehler</li> </ul> <p>Thanks to Doug for his 9-years of service from Henry.</p>	
<p><b>3.0 NEW BUSINESS</b></p>	<p><b>3.1 Guideline on Email and Text Communications with Patients</b> <span style="float: right;"><i>K. Derry/D. Shirley</i></span></p> <p><i>Deferred</i></p> <p><b>3.2 BCWH Foundation Presentation</b> <span style="float: right;"><i>G. Greening</i></span></p> <ul style="list-style-type: none"> <li>▪ Finished 2-years with the foundation great partners with foundation</li> <li>▪ On behalf of the team we are fortunate to have great partners.</li> <li>▪ Reflection of past 12-mths from 2018.</li> <li>▪ Capital equipment needs – purchased 3 new ultrasound machines for MFM program</li> <li>▪ A funding agreement with perinatal BC.</li> <li>▪ WHRI – education and advocacy work continues</li> <li>▪ Conference coming June 2019</li> <li>▪ October 2018 biggest 1-day \$2.4 million at gala. Raised more donations in last 9-months than in history. \$5 million gift for BCWH. Fully funded wet lab. Urgent care \$42 million for maternal health clinic.</li> <li>▪ Looking forward to next year to broaden mandate and scope.</li> <li>▪ Contribution went to WHRI most this past year.</li> </ul> <p><b>3.3 MSA Family Celebration</b> <span style="float: right;"><i>H. Woo</i></span></p> <p>(Dec 13 1600-2000 hrs at Van Dusen Gardens Floral Hall) <b>*SOLD OUT*</b></p> <p><b>3.4 Unites Way</b> <span style="float: right;"><i>H. Woo</i></span></p> <p>Damian Duffy introduced the United Way student ambassador (Matilda).</p> <ul style="list-style-type: none"> <li>▪ This year's campaign – thermometer \$25 thousand goal and we are on the verge of \$15 thousand. We have some work to do.</li> <li>▪ Background – since 1991 med staff has been involved. Raised \$1.5 million for the campaign.</li> <li>▪ Next week there will be several activities: 10-days, 10-ways</li> <li>▪ Downtown east side breakfast – will be held again with med staff this week.</li> <li>▪ BC Research shoebox drive for mums and kids, 4 types of boxes: mums, babies,</li> </ul>	

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	<p>toddlers, older kids.</p> <ul style="list-style-type: none"> <li>▪ Next Wednesday is the Cinnamon Bun Party at Sunnyhill, Grounds for Coffee donated 25% of the cinnamon buns.</li> <li>▪ The executive is sponsoring a basket challenge in a week from Friday. Departments are to create a basket that can be bid upon. Please donate! There will be prizes for the most creative basket and for the basket with the most bids.</li> <li>▪ Prize for “Damian to Tidy up your Office and Declutter” - Opening bid of \$25 dollars</li> <li>▪ Medical staff sponsored the student ambassador with United Way.</li> <li>▪ Very unique campaign this year. Rather than go to United Way to distribute, 100% of the donations will go directly towards Crabtree Corner.</li> <li>▪ Please get involved with the shoe box drive, basket silent auction. Monetary donations always accepted and appreciated.</li> </ul> <p><b>3.3 Open Floor</b></p> <ul style="list-style-type: none"> <li>▪ Congratulations to Damian on PHSA award.</li> <li>▪ Joseph Copeland with BCCH Emergency <ul style="list-style-type: none"> <li>○ Please be advised that there are form letters from Ministry to do an enhanced background check being received by physicians. We are being called in to be finger printed although not charged with anything.</li> <li>○ Learning from the process: You are required by the ministry of justice and VPD to go through the process. All MDs will be required. BC civil liberties is putting together a civil suit. Over 1000 MDs have been finger printed thus far who also have to pay for it.</li> <li>○ Please contact Dr. Copeland if you have objections to this and your privacy. <a href="mailto:jcopeland@cw.bc.ca">jcopeland@cw.bc.ca</a>.</li> </ul> </li> <li>▪ Review of next years meeting dates.</li> </ul> <p>Move to adjourn @ 17:58 hours K. Mulpari. N Froese 2nd</p>	
<p><b>4.0 ADJOURNMENT</b></p>	<p>The meeting was adjourned at 17:58</p>	

**Next MSA/MASES Meeting – April 1, 2019**