

Briefing note

Topic: Nourishment Stations and Kitchen Appliances

Date: May 26, 2017

Review input: Information Discussion Endorsement Decision

Submitted by: James Stewart, Project Manager, Move

Review/input: Bev Smith, Director, Equipment & Technology; Patti Byron, Senior Director
Operational Readiness.

Purpose:

- Provide a background on outfitting of the nourishment station and kitchens in Teck ACC (TACC).
- Ratify support for procurement of kettles, toaster ovens and coffee machines in TACC

Background:

The TACC has been built with numerous staff, family and visitor kitchen station locations. These include lunch rooms, family dining, kitchenettes, lounges, nourishment stations and servery areas. Amenities like these contribute to a pleasant work environment.

These facilities are equipped with hot/cold taps, dishwashers, electric wall ovens, microwaves, refrigerators and a stove depending on the location and purpose of the area.

There are several electronic kitchen appliances in the 1982 building which are used for families and staff. These have been purchased by programs or gifted to the organization (i.e. Coffee machines, toasters and Panini presses). These items are of varying stages of wear and quality. To mitigate the risk of transferring faulty and untested equipment to the new facility, these items are not permitted to be moved.

Opportunity:

The Redevelopment Project Equipment team has agreed to purchase kettles for those areas which are not commissioned with a hot/cold tap, and cutlery and crockery so that these facilities are ready for use on day one.

In addition the team is planning to procure toaster ovens and coffee machines. Affinity have approved the use of these devices in TACC. The Redevelopment Project Equipment team will procure these items as part of fit up.

Issues/risks:

It is noted that toaster ovens may be of concern due to potential smoke/ fire risk and subsequent false alarms associated with the devices.

Recommendations:

It is recommended that the Hospital Implementation Team:
Support the purchase of toaster ovens, kettles and coffee makers for the TACC Nourishment Stations and Lounges – 25 Kettles, 34 toaster ovens and 23 coffee makers
(Process for procurement of tea, coffee and consumables will remain the responsibility of the programs)

Signed: 


Date: 06/06/17

Dave Parker
Co-Chair, Hospital Implementation Team
Deputy Project Officer
BC Children's and BC Women's Hospital Redevelopment Project

Signed: 

Date: June 6/17

Cheryl Davies
Co-Chair, Hospital Implementation Team
Chief Operating Officer, BC Women's Hospital

Signed: 

Date: June 05/17

Linda Lemke
Co-Chair, Hospital Implementation Team
Interim Vice-President, BC Children's Hospital

Approved

Not Approved

Noted

Comments: